# Implementation
# Planning Worksheet

Once your community has prepared a technology plan, it's time to focus efforts on implementation.  Building community support is a key component in the successful implementation of a plan.   Review the complete Building Community Support Planning Worksheet and discuss any modifications or additions that should be made to the plan.

The technology committee should also development a plan to implement the activities listed in the technology plan.   The technology committee should select 2 to 5 activities listed in the technology plan which will be undertaken first.  Try to be realistic in determining the number of activities that can be undertaken.   It is a good idea to choose both relatively easy activities which can be accomplished in less than a year and more challenging long-term activities which will take more than a year to complete.    The implementation plan should be updated annually.

List the short-term activities and the long-term activities which will be undertaken this year.

## Short Term Activities

**1.**

**2.**

**3.**

## Long Term Activities

**1.**

**2.**

**3.**

# Implementation Activity

Complete this sheet for each action item being implemented.

**Description:**

**Steps Needed to Accomplish This Activity**

**1.**

**2.**

**3.**

**4.**

**5.**

**Time Frame**
**Start Date:**                    **End Date:**

**Sponsor/Project Leader:**

**Estimated Cost:**

**Funding Source(s):**

# Implementation Activity

Complete this sheet for each action item being implemented.

**Description:**

**Steps Needed to Accomplish This Activity**

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**2.**

**3.**

**4.**

**5.**

**Time Frame**
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